

**NON-REFUNDABLE APPLICATION FEE:** \$50.00 Resident/ \$75.00 Non-Resident  
**VETERAN'S MEMORIAL PARK:** \$75.00 Resident/ \$100.00 Non-Resident

PERMIT NO.: \_\_\_\_\_

INSURANCE ON FILE: \_\_\_\_\_

## VILLAGE OF NEW GLARUS APPLICATION FOR USE OF VILLAGE PARK

*Special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.*

APPLICANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

SPONSORING ORGANIZATION: \_\_\_\_\_

NAME OF HEAD OF ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

NAME, ADDRESS, TELEPHONE NUMBER OF PERSON RESPONSIBLE FOR  
PARK, AREA OR FACILITY (if different from Sponsoring Organization)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

ACCURATE DESCRIPTION OF THE PARK, AREA OR FACILITY TO BE USED:  
(Name of Park: Village Park/Glarner Park/Vet's Memorial Park/Candy Cane Park)

\_\_\_\_\_  
\_\_\_\_\_

ARE YOU REQUESTING EXCLUSIVE USE OF THE PARK: YES / NO

DATE OF REQUESTED USE: \_\_\_\_\_

TIME OF REQUESTED USE: \_\_\_\_\_

APPROXIMATE ATTENDANCE (Number of People attending event) \_\_\_\_\_

PROPOSED USE (type of event): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

**NOTE:** ALCOHOLIC BEVERAGES ARE **PROHIBITED** IN VILLAGE PARKS PER SECTION 11-4-1(a)(1) OF THE MUNICIPAL CODE OF THE VILLAGE OF NEW GLARUS

**NOTICE TO APPLICANT:**

**Applications for exclusive use of the Park are reviewed by the Parks & Recreation Committee and granted by the Village Board and must be made by the 20<sup>th</sup> of the month preceding the anticipated use of the park.**

Applications for use of a **portion** of the park or a park shelter are granted by the Village Recreation Director and must be made 3 days prior to the anticipated use of the area or facility.

Prior to granting any permit for **exclusive use** of a park, the Village may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the Village and such other third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the exclusive use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.

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PRESENTED TO VILLAGE CLERK: \_\_\_\_\_

REFERRED TO RECREATION DIRECTOR: \_\_\_\_\_

**FOR EXCLUSIVE USE:**

REFERRED TO PARKS & RECREATION COMMITTEE: \_\_\_\_\_

RECOMMENDATION: \_\_\_\_\_

PRESENTED TO VILLAGE BOARD: \_\_\_\_\_

DETERMINATION: \_\_\_\_\_

APPROVAL GRANTED: \_\_\_\_\_

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Recreation Director / Village President

Municipal Ordinance  
Section 220-8  
Rev. 11/2022